NOTES OF THE 33rd JACoW BOARD F DIRECTORS MEETING
27 November 2020

Present: Board of Directors: Ivan Andrian, David Button, Regis Neuenschwander, Johan Olander, Christine Petit-Jean-Genaz

1. Approval of the Notes of JBoDM32 and Pending Actions

On actions pending:

a) Status of Migration of SPMS Instances from FNAL to KEK
Johan reports on a contact with Volker concerning the recovery of SPMS instances. This apparently not possible and Volker will have to work with the exports on the events to be updated to include ISSNs etc. The contact is ongoing.

On Testing of Indico, JFIC (JACoW Fake International Conference)

Christine reports she has made a start on exploring JACoW-Indico and simultaneously preparing documentation on how to organize JACoW events with Indico – as for her tutorials on SPMS.

She explains her approach has been to first understand herself the initial activities (requesting instances, preparing and delivering them, interaction with the Central Repository, how to begin conference organization) were carried out on this new tool, that she would simultaneously document, and then share with Ivan and Todd for testing to a) ensure they were coherent, b) perhaps spot errors or alternatives, prior to going to Slack for wider discussion with the Indico people.

Ivan reports on a meeting with the indico team on progress with the editoral module, what they call the "Workflow". This is based on Ivan's description of the process. They finished this Workflow using the Webservices. There are several different areas that are complete and implemented on the JACoW-Indico instance, for example the editing status, the dot colours, the referee status during editing, and services to manage files at upload. This will be tested when we reach the editorial editing stage. A recording was made of the demonstration which will come in useful when the WG on editing begins work. There are still numerous areas needing attention, for example plugins of Volker's scripts.

There are currently discussions at CERN on how to keep the project alive. For example the integration of the future JPSP. He has proposed that some help might be available from ANSTO. A collaboration might be set up some time in the future.

Johan spoke to Volker about the scripts. We are concerned about the ownership and he has asked for a copy so he can test it. Apparently only Volker now has the scripts that he continues to develop.

Ivan says the latest version on jacow.org dates from over a year ago. While later versions may contain doi, ISSNs, etc. and would be better, it is suggested we set up a JPSP Project for integration to Indico, working on the version from a year ago.

Ivan will create a JACoW Official Account (free) for BoD access. He will transfer the scripts we have on jacow.org and ask Volker to collaborate in this project.

Johan asks that *everything* involving code eventually be moved to Github.

The Notes are approved without modification.

2. Follow-up on the 2020 Report from the JACoW Chair to Stakeholders

Ivan mentions he was invited to an IPACCC meeting just after our previous BoD meeting at which the status of JACoW was discussed. IPACCC is well aware of JACoW's problems, and also of their own.

It is clear that their interest is twofold: a) the organization and the running of the JACoW Collaboration and having the editorial effort during events, and b) the development of tools.

A WG is being set up inside the IPACCC with the aim to explore how better to support JACoW.

Ivan took advantage of the opportunity to discuss Indico development with the CERN IPACCC members.

In parallel he has been lobbying with CERN because for one year Bisoffi, who is co-Chair of IPAC'23, is at CERN. He is in close contact with Ivan and following JACoW business for IPAC. He may eventually approach the CERN Management about this. He has already spoken with the past and future Accelerator Directors.

In parallel Ivan and Christine met by video with some representatives of German laboratories who have reacted to the Chair's Report.

To improve JACoW's situation they feel a more formal agreement of laboratories is necessary. JACoW would also need resources, and financial agreements would be necessary, either by money, or formal assignments within the laboratories where the laboratory agrees to allowing its staff to work full/part time etc. on JACoW.

An idea expressed was the creation of a "formal agreement" between laboratories. It is difficult for laboratories to transfer funds to JACoW (or to individuals). A solution might be for laboratories to agree to allow their employees an amount of time to spend on JACoW.

If the creation of such a "formal agreement" was not possible, laboratories might agree to offer time/effort. This would be a project between several laboratories, with no deadline.

Ivan discussed the idea with Elettra's representative in the European based LEAPS Initiative (https://leaps-initiative.eu) who agreed to bring up the question of JACoW at a forthcoming meeting. LEAPS disposes of funds which might be used for JACoW activities.

Caterina Biscari is the current LEAPS Chair. The LEAPS collaboration is a good place for JACoW to be discussed.

https://leaps-initiative.eu/analytical-research-infrastructures-of-europe-arie-join-forces-to-face-covid-19-and-other-viral-and-microbial-threats/

JPSP scripts …
https://www.jacow.org/Tools/Scripts
http://vrws.de/JPSP/SCS2019-191001.7z

Regis is of the opinion that JACoW should to be run by the conferences, not the institutes. Income might be found by charging 5 dollars per paper published. A "formal agreement" would need to be balanced between conferences and users.

David questions how JACoW would calculate, or put a price on, funding, and what would be included, for example manpower, Team Meeting Organization, etc. He also asks whether tool development would be included, or separate.

In response to a proposal that the situation be described in a document, Ivan feels the situation is well described in the Chair's report and in BoD Notes. He prefers to wait a few weeks and then try to bring together Caterina, Ati

(the German laboratory initiative) and somebody from CERN for a discussion on the overall situation.

If an official statement was deemed necessary at some time that would be OK, but he feels we are not at that stage yet. He would like to let the situation develop before bringing them together.

3. JFIC – see text above.

As mentioned at the beginning of these Notes, testing of JFIC is gradually getting under way. As soon as the initial scientific programme committee activities are understood and described, we will trigger the WGs on other activities. Since FEL'21 has been postponed to 2022, there is more breathing space.

4. Status of Future JACoW Conferences

As far as we know:

FEL'21 postponed to 2022.
IPAC'21 will be virtual with invited orals, contributed orals and posters. Todd was going to send the General Announcement before Thanksgiving but there were issues with the e-mail utility. New deadlines are up at the website. Only the orals will be published (around 100). The LOC is considering how to organize the editorial office. Some time ago they were thinking of organizing an office, perhaps in Europe, but with the latest increase in cases worldwide it is now looking unlikely.

Plans for editing the oral presentations are not yet satisfactory, in particular the difference between contributed orals and posters. The quality/novelty etc. of a contributed oral is not necessarily more interesting that the contents of posters. The SPC is considering encouraging poster presenters to publish elsewhere.

See the JACoW.org website / Forthcoming Meetings for more news.

5. Next BoD Meeting

The next BoD meeting will take place on:

14 January at 12:00 CET

Notes prepared by Christine.